

Allensmore Parish Council

Neighbourhood Development Plan (NDP) Steering Group

Meeting 2, Monday 22<sup>nd</sup> May 2017 8pm

Pateshall Hall, Allensmore

- 1.0 Apologies
- 2.0 Declaration of Interest
- 3.0 Designation Progress
- 4.0 Appointment of Project Manager
- 5.0 External Consultants Progress Report  
Companies, Quotes, Presentations
- 6.0 Project Plan
  - a) Stages to be outlined
- 7.0 Launch Event
  - a) Venue, time, refreshments, equipment required for displays
  - b) Approval of Leaflet for letterbox drop
  - c) Documents/information to be prepared
- 8.0 Finance/Grants  
Printing costs for leaflet and launch event
- 9.0 Correspondence
- 10.0 Report for Parish Council
- 11.0 Items for Next Agenda
- 12.0 Next Meeting : Monday 19<sup>th</sup> June 2017

Meeting are open to all parishioners. Further information on the NDP can be found on the Allensmore Parish Council Website: [www.allensmore.org.uk](http://www.allensmore.org.uk)