

## **Minutes of Allensmore Parish Council Meeting held on 21<sup>st</sup> March 2019 at 8.00pm at Allensmore Village Hall**

**Present:** Cllrs Jeremy Lawrence, D Cooke, S Williams, C Watkinson (Vice Chair) and T Cramp (Chair)

**In attendance:** Mrs A Wright (Clerk) and 5 members of the public.

### **1. Introduction and welcome by the Chairman**

The Chair of the Parish Council, Cllr Tony Cramp, welcomed everyone to the meeting.

### **2. Apologies for Absence**

There were apologies received from Cllrs Jim Lawrence and S Lawrence

### **3. Declarations of Interest**

There was one declaration of interest. This was Cllr Jeremy Lawrence in regard to planning application 190650.

### **4. Open Session**

There were no matters raised.

The Open Session closed at 8.01 pm.

### **5. Brief Verbal Reports:**

**5.1 Local Policing Team:** Bulletin Updates had been circulated. Speeding stickers had been supplied and the Clerk distributed these.

**5.2 Lengthsman Co-ordinator:** Cllr Lawrence advised that a drain problem had been solved for a local resident. Gates had been installed in line with the program set out and there were a couple more still to be installed.

**5.3 Ward Councillor:** Ward Cllr Jon Johnson had not sent a report.

#### **5.4 Locality Steward**

The Locality Steward had kept members informed via bulletins. Dave Atkinson was leaving his post as Locality Steward.

**5.5 Footpath Officer –** The Footpath Officer Cllr Steve Williams advised that there were still a couple of gates to be fitted. The overhanging trees had been cut back at the Webtree.

## **6. To approve minutes of the Parish Council Meeting held on 24<sup>th</sup> January 2019.**

**Resolved:** - The Minutes of the Parish Council Meeting, held on 24<sup>th</sup> January 2019, were approved by the Council and then signed by the Chairman

## **7. Clerk Update and Correspondence**

The Clerk updated the Meeting regarding correspondence received. This included:

Details about the forthcoming May Elections have been received. The nomination packs were at the March PC Meeting for completion.

Stagecoach Bus Services Network Review & Consultation: More information and response leaflets at: [west.enquiries@stagecoachbus.com](mailto:west.enquiries@stagecoachbus.com)

Great Hereford Spring Clean

Changes to refuse collection arrangements

## **8. Neighbourhood Plan – update**

8.1) Update on progress and sites

The Chair of the Neighbourhood Plan Steering Group, Nick Chapman, updated the Meeting as follows:

### **Allensmore Neighbourhood Development Plan**

#### **Report for Parish Council 21<sup>st</sup> March 2019**

### ***Steering Group and meetings***

*Since the last Parish Council meeting, we have had two meetings of the Steering Group on 18<sup>th</sup> February 2019 and 18<sup>th</sup> March 2019. Two members of the public at each meeting.*

*No changes to the Steering Group.*

### ***Finance***

*Meeting room hire has now been paid.*

*A further invoice from Kirkwells has been received, plus some printing costs incurred. Both will be paid from this year's Locality Grant.*

*Some unspent money will be returned and a further grant to cover the rest of the project will be made in April.*

### ***NDP Preferred Options document***

*All the feedback received from the public consultation in January and the first part of February have been documented and categorised according to which part of the NDP they refer to. The Steering Group set up a working party to consider and respond to each comment. The working party actually consisted of all members of the Steering Group; members did not take part in discussions in points where they had declared interests. The working party met on two evenings. We requested some advice from our consultants in this process.*

*A new 42 page document responding to residents' feedback has now been produced. Every comment has the Steering Group's consideration and any subsequent changes to the plan noted. This document was formally accepted at the Steering Group meeting on 18<sup>th</sup> March 2019 and will be published on our website soon. It has also now gone forward to our consultants to create the next version of the NDP*

*This next version of the NDP will need to be formally approved by the Parish Council before going forward for the "regulation 14" consultation. This is a fairly lengthy process involving Herefordshire Council and is likely to take 3 months – not helped by the current "purdah" due to local elections. However, Regulation 14 stage is a major step forward. A detailed action plan of all the steps involved is being put together with the help of our consultants and Herefordshire Council contact.*

*Parish Council action required: Approve the "Regulation 14" version of the NDP when it is ready, expected to be around the end of March 2019.*

### ***Appendix 5: Non-planning matters***

*Separate update from Tim Hancox.*

*Nick Chapman, 21<sup>st</sup> March 2019*

#### 8.2) Establishing a working group to pursue Appendix 5 issues

Tim Hancox explained about the issues in Appendix 5 including accident risks on the main roads and also the lanes plus other matters including local history. There were speeding concerns in most local areas and on the A465 but these did not seem to be reflected in feedback responses from the public consultation? Evidence would be required to take things forward. Thanks were recorded to Nick and Yvonne and all those involved with bringing the plan to the current position. The Parish Council were in support of all the efforts being made. The History aspect would be researched for an appetite to take this forward also.

The working group would work on the matters as raised. A public meeting to discuss further use of the church had been held with a presentation from the Diocese entitled "Mission and Mortar". This was in the hands of the Parochial Church Council.

A litter pick would be taking place on 22/03/19 co-ordinated by the WI. This had been registered with the Big Litter Pock initiative.

On Saturday 23/03/19 there would be a public meeting in the Allensmore Village Hall from 2.00 pm to 4.0 pm to establish the working group and to then carry things forward.

## 9. Finance

(9.1) **Resolved:** The following list of payments were approved, prop by Cllr J Lawrence and sec Cllr Steve Williams:

|  |                 |
|--|-----------------|
| Mrs A Wright (salary £369.14, mileage £11.03, stationery £27.00, home office £50.00) | £457.17         |
| Tax due on salary payment (Payable to HMRC only)                                     | £92.20          |
| T. Cramp (web hosting)   | £48.95          |
| T Griffiths (Lengthsman TGC0677)   | £72.00          |
| T Griffiths (Lengthsman TGC0707)   | £600.00         |
| T Griffiths (Lengthsman TGC0681)   | £570.00         |
| Pateshall Hall   | £75.00          |
| Kirkwells (NDP)  | £720.00         |
| PIP Printing   | £38.26          |
| Pateshall Hall   | £48.00          |
| <b>Total</b>   | <b>£2721.58</b> |

(9.2) **Resolved:** The bank balance was noted at £9694.51.

(9.3) Election Forms for completion

The green forms were completed and a new councillor filled in a nomination form.

## 10. Planning

There had been one new application advised:

**APPLICATION NO & SITE ADDRESS:** Planning Consultation – 190650 – Site adj. Church Lane, Allensmore

**DESCRIPTION:** Site for erection of 6 dwellings, garaging and new vehicular access

**GRID REF:** OS 346468, 236004

**APPLICATION TYPE:** Outline

Cllr Jeremy Lawrence declared an interest in the application 190650.

There was a discussion of the planning application and it was determined that the Planning Working Group would co-ordinate the Parish Council response for submission to the Planning Authority.

### **11. Update on parish drainage, pipe work and flooding issues**

There was an elusive drainage system at Monks Pool and Balfour Beatty were looking for the drain as the water was not dispersing and this had been a problem for several years. School buses were using the road and Cllr Jeremy Lawrence would advise the exact location of the problem.

### **12. Village Matters**

The NDP Meeting regarding Annex 5 was noted.

### **13. Items for next Agenda**

All the usual items would be on the Agenda and to include NDP Regulation 14 approval and Annual Parish plus Annual Statutory Meetings etc.

### **14. Confirmation of date of next Meeting**

The next Meetings (Annual Parish plus Annual Statutory) of the Parish Council would be held on Thursday 23<sup>rd</sup> May 2019 at the Allensmore Village Hall, from 8.00pm.

The Meeting closed at 8.58 pm

Allensmore Parish Council Meeting

21<sup>st</sup> March 2019

Signed .....as a true record by Councillor (Chairman)

Dated: - 23<sup>rd</sup> May 2019

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website. [www.allensmore.org.uk](http://www.allensmore.org.uk)