

## **Minutes of Allensmore Parish Council Meeting held on 26<sup>th</sup> March 2015 at 8.00pm at Allensmore Village Hall**

**Present:** Cllrs Jim Lawrence, Jeremy Lawrence (Chair), C Watkinson, D Cooke and T Cramp (Vice Chair)

**In attendance:** Mrs A Wright (Clerk), Ward Councillor Jim Knipe, P3 Footpath Contractor Paul Wright, P3 Footpath Officer Debbie Mumford and 3 members of the public.

### **1. Introduction and welcome by the Chairman**

The Chair of the Parish Council, Cllr Jeremy Lawrence, welcomed everyone to the meeting.

### **2. Apologies for Absence**

There were apologies received from the Cllrs Steve Williams and Sally Lawrence, the Locality Steward, Linzy Outtrim, and the PCSO from West Mercia Police. Cards were signed for Steve, in sympathy following a bereavement, and for Sally who was recovering from an operation.

### **3. Declarations of Interest**

There was a declaration of interest by Cllr Jeremy Lawrence regarding the planning application for P150425 Plot adjacent to the Three Horseshoes, Winnal, Herefordshire.

### **4. Open Session**

Local resident, Richard Wall, addressed the Parish Council on the subject of his property, Trap House Farm house. Mr Wall wished to make some amendments to the property in the form of a small velux light and small window addition. All changes would be in line with conservation regulations. The overall result should look very good and a planning application was in progress for these changes.

### **5. Brief Verbal Reports:**

**5.1 Local Policing Team.** Not present although Bulletin Updates have been circulated.

**5.2 Footpath Officer:** Debbie Mumford, Footpath Officer, attended the beginning of the Meeting and passed a copy of the P3 Footpath Return to the Clerk for the records. She would be hand delivering the original return, to Balfour Beatty, the following day. Debbie commented that overall £664.27 had been spent on P3 works and a significant amount was being carried forward. There was some money left for the works in

progress including on path AN26 where two new gates were to be fitted. Debbie would be speaking to Cllr. Williams re a view on this.

**5.3 Lengthsman Co-ordinator:** Cllr Jeremy Lawrence reported there would be further ditching work undertaken on Cobhall Lane. There would likely be a further days work to be done there. Funds were in the process of being reclaimed. The pothole situation was discussed and concern was expressed regarding the approach being taken by Balfour Beatty in regard to some of the actions re potholes. The Lengthsman described a case history, at Peterstow, where a lot of potholes had been filled only to be tarmaced over completely a short while afterwards. The new Lengthsman form was difficult to determine as forecasts could be made for planned works but some funds would need to be retained for both project and reactive works. There was a discussion about a misaligned ditch round the orchard. Cllr Jeremy Lawrence had spoken to the landowner regarding the ditch by the final group of houses and he will be cleaning it out at the first opportunity.

**5.4 Locality Steward** not present and apologies sent. A further e mail had been received regarding Cobhall Common: "The latest update is that we have reported the possible contamination (with sewage) of the drains around Cobhall Common to Environmental Health. They will be investigating, and as soon as I hear anything else I will get back to you. Unfortunately because of the possible contamination we are unable to do any further investigation or work until this is resolved. Historically, it looks as though we may have easement rights over the land to the rear of the bungalow, which means that we might be able to do work on the ditch ourselves – once the contamination issue has been resolved."

This was commented as concerning the other end of the village. This would be checked. Notice had been served on a landowner regarding a ditch past the ponds. The position of the ditch had now changed, being redirected along the road, across in front of the bungalows.

## **6. To approve minutes of the Parish Council Meeting held on 22/01/15.**

**Resolved:** - The Minutes of the meeting, held on 22<sup>nd</sup> January 2015, were approved by the Council and then signed by the Chairman

## **7. Clerk Update on Action Items**

The Clerk updated the meeting re the action items including items discussed with Balfour Beatty and details as per the Information Sheet.

## 8. To note correspondence including Election Information and distribution of Election Packs

The Clerk advised re some of the correspondence received. The election packs were distributed and the deadline for receipt at the Town Hall details explained. Packs were sent to the absent councillors.

## 9. Finance

9.1 **Resolved:** The following list of payments were approved, prop by TC and sec JL:

Mrs A Wright (salary £406.60, mileage £13.01 and £19.26, ink £9.00 web design course £11.25 and home office £50.00)	£509.12
Tax due on salary payment (Payable to The Post Office)	£101.60
HALC Subscription 2015/2016	£376.08
Mr Anthony Cramp (web hosting reimbursement)	£38.39
Herefordshire Council (planning apps)	£16.00
Terry Griffiths (Lengthsman)	<u>£540.00</u>
Total	£1581.19

9.2 **Resolved:** The bank balance was noted.

It was commented that the amount held in the account was very low, at present. As a safeguarding measure an amount equal to approximately six months precept was advocated as being held in reserve. The matter was being addressed by a gradual increase in the amount of precept requested. The Ward Cllr stated that as Parishes commit to more activities these will need to be financed appropriately. The comments were noted.

## 10. Planning

<b>APPLICATION NO &amp; SITE ADDRESS:</b>	<b>P150017/FH - St Andrews Mead, Allensmore, Herefordshire, HR2 9AG</b>
<b>DESCRIPTION:</b>	<b>To retain twelve PV panels on an extension and re-site four PV panels from roof of the main building, to a ground mounted location at the end of the garden.</b>
<b>APPLICANT(S):</b>	<b>Mr Robert Garner</b>
<b>GRID REF:</b>	<b>OS 346594, 235826</b>
<b>APPLICATION TYPE:</b>	<b>Full Householder</b>
<b>WEBSITE LINK:</b>	<b><a href="http://www.herefordshire.gov.uk">http://www.herefordshire.gov.uk</a></b>

The Allensmore Parish Council commented as below:

### **P150018/L - St Andrews Mead, Allensmore, Herefordshire, HR2 9AG**

The Allensmore Parish Council has no objections to raise in respect of this application. This application has now received permission and listed building consent.

Also discussed was the following application:

**APPLICATION NO & SITE ADDRESS: 150425 - Plot adjacent The Three Horseshoes, Winnal, Herefordshire.**  
**DESCRIPTION: Proposed construction of detached 4 bed house with integral garage.**  
**APPLICANT(S): Mr Colin Cooke**  
**GRID REF: OS 345479, 233903**  
**APPLICATION TYPE: Planning Permission**

The following comments would be sent to the Planning Department:

#### **Allensmore PC objects to the application for the following reasons:**

1. The proposal represents a gross over development of the site and is in open countryside. It is a large building for the plot size and consequently has limited outside space for a family to use.
2. There are concerns about drainage on the site, both sewerage and rainwater, and these are exacerbated by the large scale of the development in proportion to the area of the site.
3. There are also concerns about vehicular access, with the scale of the development leaving a restricted space and consequently turning vehicles within the site will be difficult.
4. The aspect is in open countryside and given the road position, and close proximity to it, the site does not appear to be suitable for a residential property.

#### **11. To discuss Lengthsman Scheme and future projects**

A slide show had been circulated showing new initiatives for the Scheme. There was a lot more paperwork involved with evidencing of spending made for retrospective grant reclaims.

#### **12. Ward Councillor's Report and Parish Councillors' Reports**

The Ward Councillor updated the meeting regarding the Enterprise Zone which currently had 51 people working on it. Western Power had transferred their operation to the Zone. Another local firm had also transferred. There were rates incentives on offer to encourage business and there had been two out of county enquiries from the manufacturing sector. There was an update on the Edgar Street to Rockfield Road site with plans starting imminently on a £9.5 million project to build a connecting road. This road would potentially release housing land and housing providers were looking to build a percentage of social and open market housing on the areas available. There would be

circa 800 houses with 35% being social provision. The Core Strategy was outlining the building of 16500 houses for Herefordshire over the 20 years between 2011 and 2031. There had to be a five year housing land supply identified. The Ward Cllr also commented that largely Parish Councils were keeping away from the pothole filling initiative on offer under the Lengthsman Scheme.

### **13. Village Matters**

The Notice Board outside the Allensmore Village Hall had fallen apart. The glass has come out of the right hand door and the door frame was broken. The councillors would examine the board and discuss repairing/replacing it.

Blackwall Lane repairs were still outstanding and would be chased up.

The weathervane on Allensmore Church had come down. A quote for £4000.00 had been received to repair the damaged timbers as required and replace it.

An interest had been expressed by someone regarding helping to keep the website maintained and this was being explored.

### **14. Drainage and pipe systems - update**

Information is as detailed under the previous item, 5.4. This item would be kept on the Agenda.

### **15. Items for next Agenda**

Notice Board outside the Hall, Drainage and pipes

### **16. Confirmation of date of next Meeting**

The next Meeting will be held on Thursday 28<sup>th</sup> May 2015, at the Allensmore Village Hall at 8.00pm. This will be the Annual Statutory Meeting of the Parish Council followed by the first Ordinary Meeting of the new Parish Council Term.

The Meeting closed at 9.00pm

Allensmore Parish Council Meeting

26<sup>th</sup> March 2015

Signed .....as a true record by Councillor

(Chairman)

Dated: - 28<sup>th</sup> May 2015

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website.

[www.allensmore.org.uk](http://www.allensmore.org.uk)