

DRAFT

Allensmore Parish Council

Neighbourhood Development Plan Steering Group

Meeting 18, Monday 19th November 2018 8pm

Held at Pateshall Hall, Allensmore

MINUTES

Steering Group Members : Nick Chapman (chair), Yvonne Chapman, Tim Hancox, Merle Hancox, Tony Cramp, Jeremy Lawrence and Sally Lawrence (minutes).

Consultant : Louise Kirkup

Members of the Public : 0

1.0 Apologies

There were no apologies. It was noted that Michael Owens had tendered his resignation from the steering group. The SG were very grateful for his contribution and support during his time on the group. We would not actively look at co-opting further members but would welcome anyone willing to join or help.

2.0 Declaration of Interest

As previously declared (Meeting 5: 21st August 2017). Jeremy also declared he has submitted sites during the call for sites process (Meeting 13: 16th April 2018).

3.0 Approval of Minutes : Meeting 17 : Monday 15th October 2018

The minutes were approved by the steering group and signed by the chair.

4.0 Open Session

There were no members of the public present.

5.0 Introduction and Summary of 'First Draft Plan – Preferred Options' with Louise Kirkup

Louise has prepared the next document for the steering group to check.

6.0 Additions/Corrections/Amendments on the First Draft Plan- Preferred Options Document

Several amendments were suggested and would be compiled by Yvonne and Nick before sending to Louise.

Density

The steering group were still concerned that the national rural density figure of 30 was unrealistic for our area but we would need to provide further information to support a lower density than this. Low density can affect the viability of the site for development mainly due to financial restraints and we would need to prove that this is not the case. Recent planning permission obtained in Church Road supports this. Our policies would need careful wording for density to be in line with the surrounding area. Louise suggested that for each settlement

DRAFT

area the density should be worked out and then each approved site would be treated separately and details put into the plan. The exception would be site 14 which is close to Chimney Meadows and could realistically support a higher density.

Photos need to be annotated plus a few others to incl some listed buildings, the church/orchard setting, the hall and add the pateshall logo.

Policy A7 drainage and flooding to be adjusted

Policy A4 to be reworded

Show committed sites on the maps and adjust settlement boundaries

Check number of houses required, committed, in process and add as an Appendix

Appendix 4 to be added

7.0 Next Steps

The NDP currently has no legal weight to it.

We would look to finish editing the document during the first half of December ready for a short (2-3 weeks) public consultation in January. A simple questionnaire would be prepared on the basis of support or object to each site and each policy. Responses would be collated and the plan amended as necessary. It would then enter Regulation 14 – a formal 6 week consultation with Hereford Council, Environment Agency, Welsh Water etc. The plan would then be revised and submitted for examination hopefully by mid 2019 followed by a further revision if necessary and then the referendum.

8.0 Correspondence / Communications

Michael Owens had emailed the chairman his resignation. Tony has booked the hall for the next 6 months.

9.0 Finance

The current finance grant (£3645) runs out in March 2019 but should see the plan through to the examination stage. As usual money not spent by March 2019 is returned but can be reapplied for.

9.0 Items for Next Agenda

Document – Preferred Options

Dates for consultation

10.0 Next Meeting : Monday 17th December 2018

Allensmore NDP Steering Group Meeting 18 Minutes

19th November 2018

Signedas a true record by Nick Chapman (Chairman)

Dated : 17th December 2018