

## **Minutes of Allensmore Parish Council Meeting held on 24th July 2014 at 8.00pm at Allensmore Village Hall**

**Present:** Cllrs S Williams, D Cooke, C Watkinson and T Cramp (Vice Chair)

**In attendance:** Mrs A Wright (Clerk), Ward Councillor Jim Knipe, Locality Steward Linzy Outtrim, P3 Footpath Contractor Paul Wright and 8 members of the public.

### **1. Introduction and welcome by the Chairman**

In the absence of the Chair, the Vice Chairman, Cllr Cramp, welcomed everyone to the meeting.

### **2. Apologies for Absence**

There were apologies received from Cllrs Jim Lawrence, Jeremy Lawrence and Sally Lawrence.

### **3. Declarations of Interest**

There was one declaration of interest, the Clerk in item 9.3

### **4. Open Session**

The Parish Council were introduced to the new Balfour Beatty Locality Steward, Linzy Outtrim, and she explained her role and responsibilities to those present. Each Steward, 13 in total, would have a designated patch to look after with highways, ditches, drainage and pothole issues all included. It would be the intention to survey every road, A, B, C and U classifications, in the patch once a month by car, or on foot, and to try to attend to issues in order of priority. This had not been happening, to date, and it was the aim to rectify the situation. It was the hope that communications would be improved and communities and councils be kept up to date with progress on their points of concern. If things could not be fixed, then the reasons would be conveyed and it had to be noted that all actions were the subject of budget limitations. There was an explanation around grass cutting and changes would be made to increase the previously reduced numbers of cuts, a full cut being due in August and safety cuts as a priority. There was an explanation of the aspirations around pothole filling with Cat 1 holes (specified depth and size) filled within 24 hours and Cat 2 holes (less deep etc.) filled within a 28 day timeframe. Members of the public advised Linzy of some current issues, Cobhall Lane 2 large potholes of approx 4" depth where traffic was having to divert to the opposite side of the road to avoid them. Potholes reported at the location of Post Code HR2 9BW. Also at Cobhall Lane the ditch runs down through and under the road with flooding being a problem on the common as the drains are crushed

and/or blocked. There are roots and trees in the ditch and the area at the bus shelter location has trees growing in it also. Linzy explained that it was her intention to contact Jeremy Lawrence and to liaise with him for his local knowledge of all of the issues and she would then endeavour to get a drainage expert to evaluate the best way forward to deal with the problems being experienced as a result of the lack of upkeep and inadequate size of some of the pipes, all being subject to budget constraints.

It was also the intention to liaise with Lengthsman and Footpath service provision in the area and Linzy would advise the Clerk of the new Footpath Officer at Balfour Beatty, when known. The Vice Chair thanked Linzy for coming to the meeting and appraising all of the role and she then left the meeting.

## **5. Brief Verbal Reports:**

**5.1 Local Policing Team.** Not present

**5.2 Footpath Officer** Not present, but the Footpath Contractor advised the meeting that the footbridge was ready for installation on path AN5 once the crop had been harvested.

### **5.3 Lengthsman**

No further instructions at the meeting. Cllr Lawrence would be talking to the Lengthsman about Winnal Common. Invoice to claim funding in hand.

## **6. To approve minutes of the Annual Statutory and Annual Parish Meetings held on 15/05/14.**

**Resolved:** - The Minutes of the meetings, held on 15<sup>th</sup> May 2014, were approved by the Council and then signed by the Vice Chairman

## **7. Clerk Update on Action Items**

The Clerk updated the meeting re the action items including End of Year, all reconciled and with no additional questions or costs incurred. The VAT refund had now been received following the claim submitted by the Clerk. The intention going forward would be for Cllr Jeremy Lawrence, Linzy and Cllr Knipe to liaise over the drainage problems being experienced on the Common with view to remedial action avoiding a repeat of the flooding issues experienced earlier in the year.

## **8. To note correspondence**

The Clerk advised re some of the correspondence received. These included planning matters, the option of retaining paper planning application packs and it was agreed that this should be done for the future. A Questionnaire from the Police commissioner

concerning satisfaction with local policing issues was completed at the meeting with a combination of multiple choice answers and written comments incorporated. This would be returned to the Commissioner to enable feedback from the parishes to enable future decisions on local policing matters.

There was also some important information from HALC on parish and parochial responsibilities for disused churchyards although this does not apply to Allensmore Church at present.

## 9. Finance

9.1 **Resolved:** The following list of payments were approved, prop by TC and sec CW:

Mrs A Wright (salary £271.40, mileage £11.70, home office £50.00, postage £1.83 and ink £10.79)	£345.72
Tax due on salary payment (Payable to The Post Office)	£67.80
Mrs A Wright (Computer donation)	£75.00
<b>Total</b>	<b>£488.52</b>

9.2 **Resolved:** The bank balance was noted.

9.3 **Resolved:** A contribution of £75.00 would be made for the Clerk's computer replacement costs (the Clerk and Mr Wright left the room for the duration of the discussion on this matter)

## 10. Planning

There had been three applications considered since the previous meeting and comments had been returned as follows:

### **Beech Tree House P141562/HF**

The Allensmore Parish Council wish to make the following comment " The consensus is that the Parish Council support the application on the condition that the existing carport is removed and that this should be coupled with the removal of permitted development rights"

### **Willox Bridge Farm P141074/F**

<b>SITE:</b>	Willox Bridge Farm, Allensmore, Hereford, Herefordshire HR2 9AP
<b>DESCRIPTION:</b>	Proposed 30 m x 50 m all weather Ménage for private use only
<b>APPLICANT(S):</b>	Mrs Jessica Powell
<b>APPLICATION NO:</b>	P141074/F
<b>GRID REF:</b>	OS 345885, 233506

"Our concerns with the application centre around the proposed size which is much larger on the drawings than indicated in the written application, where there is also a discrepancy in it being entered as 30 x 50m and also as 1800 m2 .The site plan also fails to show a number of buildings".

### **The Old Granary P141874/AM**

<b>SITE:</b>	<b>The Old Granary, Allensmore, Hereford, Herefordshire HR2 9BU</b>
<b>DESCRIPTION:</b>	<b>Non-material amendment to planning permission DMS/101289/FH.</b>
<b>APPLICANT(S):</b>	<b>Mr Tony Goodall</b>
<b>APPLICATION NO:</b>	<b>P141874/AM</b>
<b>GRID REF:</b>	<b>OS 346231, 235995</b>
<b>APPLICATION TYPE:</b>	<b>Non Material Amendment</b>
<b>WEBSITE LINK:</b>	<b><a href="http://www.herefordshire.gov.uk/searchplanningapplications">http://www.herefordshire.gov.uk/searchplanningapplications</a></b>

No further comments submitted.

### **11. To approve the area of Poplar Road to be included in Clehonger Parish's Neighbourhood Plan**

Further to the joint meeting with Clehonger Parish Council on the subject of the inclusion of part of Poplar Road in the designated area for the Clehonger Neighbourhood Plan, a map showing the revised inclusion was presented to the meeting. The Parish Council considered the map incorporating the Poplar Road area currently within Allensmore Parish and resolved to endorse the map designation and confirm acceptance.

### **12. Ward Councillor's Report**

The Ward Councillor updated the meeting regarding matters around the review of lease for Herefordshire United. He also spoke about the link road proposals and potential for more houses leading to increased traffic. There was some controversy over the height of the bridge at Pontrillas and HGV's coming up, some from South Wales, and resultant height issues for the bridge.

### **13. Village Matters including update on bus shelter ivy removal**

Cllr Williams reported that the ivy growing over the shelter had been severed and was now dead.

Thank you to Cllr Williams for attending to this.

#### **14. Items for next Agenda**

All usual items and update on Link Road plus Linzy Outtrim and issues meetings and follow ups (this to be permanent on future agendas). Linzy to liaise with Vince Playdon regarding "hand over" of issues discussed with Parish Council at site visits etc. to date.

#### **15. Setting of dates of future meetings**

The next Meeting will be held on Thursday 25<sup>th</sup> September 2014, at the Allensmore Village Hall at 8.00pm.

The Meeting closed at 9.20pm

Allensmore Parish Council Meeting

24<sup>th</sup> July 2014

Signed .....as a true record by Councillor Jeremy Lawrence (Chairman)

Dated:- 25<sup>th</sup> September 2014

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website.

[www.allensmore.org.uk](http://www.allensmore.org.uk)