

Minutes of Allensmore Parish Council Meeting held on 28th September 2017 at 8.00pm at Allensmore Village Hall

Present: Cllrs Jeremy Lawrence, Steve Williams (Vice Chair), D. Cooke, C. Watkinson and T Cramp (Chair)

In attendance: Mrs A Wright (Clerk), Ward Cllr Jon Johnson, 5 members of the public plus the Footpath Officer Gabriel Gillick (from 8.24pm).

1. Introduction and welcome by the Chairman

The Chair of the Parish Council, Cllr Tony Cramp, welcomed everyone to the meeting. Cllr Cramp gave the very sad news of the sudden death of Mr Bob Lawrence, husband to Cllr Sally Lawrence and son of Cllr Jim Lawrence. The Meeting paused to observe a period of silence in remembrance and respect. The Parish Council and Ward Cllr Jon Johnson expressed their sincere condolences.

2. Apologies for Absence

There were apologies received from Cllr Jim Lawrence and Cllr Sally Lawrence.

3. Declarations of Interest

There were no declarations of interest.

4. Open Session

No matters were raised.

5. Brief Verbal Reports:

5.1 Local Policing Team: Bulletin Updates had been circulated. The issue of speeding raised, at the July Parish Council Meeting, had been followed up by the Police. Any future observance of incidents should be reported for follow up action. The theft of a quantity of lead flashing from the roof of Madley Church was commented. Any concerns about non urgent suspicious circumstances, or suspected crimes, should be reported via 101. All emergencies ring 999.

5.2 Lengthsman Co-ordinator: The Co-ordinator Cllr Jeremy Lawrence updated the meeting. An invoice had been received late for work undertaken in the previous year and would be paid from the matched funding of the parish council.

A ditch was requiring action to be taken regarding clearing in Church Road. The weather had not been too bad recently so not much debris had been washed down. Cllr Williams was in discussion with the householder, next to the ditch, regarding the

possibly installation of a new pipe with a portion of the cost of this (circa £50.00) to be met by the householder. If pipe work were not purchased then the ditch would remain as a ditch only. Details of this to be finalised and project completed.

5.3 Ward Councillor: Ward Cllr Jon Johnson expressed his condolences to the Lawrence Family. He then updated the meeting about the Challenge Fund £5 million road surfacing works. The money had to be spent before the cold weather made the laying of tarmac impossible so a lot of projects were running simultaneously. The Ward Cllr clarified his position regarding the situation about the “narrows” and Alma Corner following an approach by Jim Knipe to the Kingstone & Thrupton Parish Council. The Ward Cllr offered his apologies for any related misunderstanding. Any planning application to build in the area would be treated independently.

5.4 Locality Steward

The Locality Steward had kept members informed via bulletins. Branches from some trees on the side of the road by the Webtree were obscuring the view when turning out of Church Road and the next left hand turning up from Church Road. This was mainly an issue for large vehicles turning onto the Abergavenny Road.

5.5 Footpath Officer. The new Footpath Officer was present and he advised that he had experienced a slow start in the role but was getting to grips with aspects including tidying up areas, way marking and assessment of gates required. Gates were to be installed at four locations; Moorfields, Home Farm and two in Cobhall area. The Footpath Officer would be looking at the recommendation of the Public Rights of Way improvement initiative.

6. To approve minutes of the Parish Council Meeting held on 27th July 2017.

Resolved: - The Minutes of Parish Council Meeting, held on 27th July 2017, were approved by the Council and then signed by the Chairman

7. Clerk Update and Correspondence

The Clerk updated the Meeting regarding actions, outcome of the audit (which had been successful) and correspondence received. Correspondence included:

“Dear Parish /Town clerk

Please find attached a letter from the Herefordshire Clinical Commissioning Group regarding community health and GP practice services.

You can find the survey mentioned in the letter at: <https://www.herefordshireccg.nhs.uk/>

With Kind Regards

Anthony

8. Neighbourhood Plan – update

The Chair of the Neighbourhood Plan Steering Group, Nick Chapman, updated the Meeting as follows:

“Allensmore Neighbourhood Development Plan

Report for Parish Council 28th September 2017

Steering Group and meetings

Since the last Parish Council meeting we have had two meetings of the Steering Group, on 21st August and 18th September. We were joined at the both meetings by two local residents. We have not had any change in personnel. The August meeting was attended by our Hereford Council Neighbourhood Planning Officer Stephanie Kitto who was complimentary and made encouraging comments about the start we had made. The September meeting was attended by Louise Kirkup from our consultants Kirkwells who have now been formally appointed. Louise gave us a good steer for the next phase.

Launch Event

The launch event took place on 29th July. We had 64 visitors through the event which went very well. People seemed pleased to be able to discuss what was being planned and were then generally happier with the concept of the NDP. Various information was presented and opinions were gathered from attendees. A history section was displayed which proved very popular.

Finance

The grant application for £5250 has been approved for the period 18th September until 18th March 2018 and the money has been received. We've had the first invoice from Kirkwells for the work done so far.

Declarations of Interest

The Declaration of Interest procedure has now been resolved. Everyone on the Steering Group was happy to fill in the Hereford Council forms. Sally published a summary in the minutes and we now just require members to declare any changes at the start of our meetings and particular interests if we discuss individual sites. The forms will held in the NDP file retained by Sally.

Next Stage

We are now working on the first draft of the Issues and Options document, which takes into account all the comments received, plus various descriptive statements of Allensmore done by Steering Group members and a lot of data pulled together by Louise from Kirkwells. Louise is

writing the document and is planning to have a draft document back to us for discussion in a couple of weeks. We are planning to make the document public and have a three week consultation period and a community event towards the end of November.

The parish council would need to approve the consultation document prior to publishing but as this would be between meetings, it was suggested that we circulate the document to the parish councillors for any comments and the steering group given delegated powers to approve. **Action** for Parish Council to agree to this approach.

Nick Chapman, 28th September 2017"

9. Finance

(9.1) **Resolved:** The following list of payments were approved, prop by Cllr D Cooke and sec Cllr S Williams:

| | |
|---|-----------------|
| Mrs A Wright (salary £321.65, mileage £6.53, home office £50.00 stamps £6.72) | £384.90 |
| Tax due on salary payment (Payable to The Post Office) | £80.40 |
| M Hancox (NDP Refreshment) | £12.33 |
| Mr T Griffiths Lengthsman TGC 2022 | £540.00 |
| Mr T Griffiths Lengthsman TGC 0117 | £458.40 |
| Kirkwells (Inv. 557 NDP) | £1620.00 |
| Total | £3096.03 |

(9.2) **Resolved:** The bank balance was noted at £3984.94 as at statement date 31/08/17.

10. Planning

The planning comments response of the Parish Council in relation to the application below had been submitted following consideration of the proposal:

APPLICATION NO & SITE ADDRESS: 172825 - Land South West of The Butts, Cobham Common, Allensmore, Herefordshire, HR2 9BN

DESCRIPTION: Erection of a single dwelling house with garage and access.

APPLICANT(S): Mr P and M Taylor

GRID REF: OS 345679, 235950

APPLICATION TYPE: Outline

Allensmore Parish Council objected to the proposed development due to the following factors.

1) We feel the proposed development of a three bedroom property plus garage is far too large for the site.

2) There are concerns that the large development covering a significant proportion of the size of the site leaves little space for soakaways and would exacerbate the existing severe drainage issues in the area.

The Council also notes that while the Design and Access statement for the proposal states in paragraph 1.3 states:

"Cobhall Common has been identified in the Core Strategy as one of the main settlements for proportionate housing growth by virtue of Policy RA2".

Cobhall Common is not included in figure 4.14 of the Core Strategy which lists "settlements which will be the main focus of proportionate development", but is in figure 4.15 which lists "Other settlements where proportionate housing is appropriate"

The Ward Cllr advised that the Broiler Shed application 163391, for Bowling Green Farm, would be considered by Planning Committee on 4/10/17. The Environment Agency had approved the licence for the project. There were still concerns expressed over local flooding, but issues had been addressed in terms of filtering the water before it enters the attenuation pond.

The Clerk would book a three minute slot for the Chair to speak at the Planning Meeting on the 4th October and he would be understudied, by Cllr Jeremy Lawrence, in the event that he was unable to attend.

A further planning application had been received as follows:

| | |
|---|---|
| APPLICATION NO & SITE ADDRESS: | 173333 - West Saxon House, Allensmore, Hereford, Herefordshire HR2 9BU |
| DESCRIPTION: | Proposed enlargement of existing porch. |
| APPLICANT(S): | Mr Anthony Goodall |
| GRID REF: | OS 346231, 235995 |
| APPLICATION TYPE: | Full Householder |

Allensmore Parish Council considered the application 173333 and there were no objections to the proposal.

11. To update regarding phone kiosk refurbishment

The Kiosk had been scrubbed out and the notices regarding the decommissioning as a phone kiosk had been displayed. Adhesive signs would be placed on the glass and the shelving for the books would be fitted. Thank you to Mr and Mrs Gillick who had undertaken the project to transform the kiosk into a village library.

12. Update on parish drainage, pipe work and flooding issues

Cllr Jeremy Lawrence updated the meeting regarding an e mail he had circulated regarding the size of pipes needed for drains from Cobhall to Moorfields. The landowner proposes to use 2 ft drains and had questioned whether these would be adequate. Cllr Lawrence would maintain dialogue with the owner but the Parish Council could not formally advise on the size of pipe needed.

13. Village Matters

No additional items were raised. A sympathy card would be sent to the Lawrence Family on behalf of the Parish Council.

14. Items for next Agenda

All the usual items would be on the Agenda and to include NDP (Issues and Options Document) plus decision regarding budget and precept for 2018 -2019.

15. Confirmation of date of next Meeting

The next Ordinary Meeting of the Parish Council would be held on Thursday 23rd November 2017, at the Allensmore Village Hall, from 8.00pm.

The Meeting closed at 9.11pm

Allensmore Parish Council Meeting

28th September 2017

Signedas a true record by Councillor (Chairman)

Dated: - 23rd November 2017

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website. www.allensmore.org.uk