

Allensmore Parish Council

Neighbourhood Development Plan Steering Group

Meeting 8, Monday 20th November 2017 8pm

MINUTES

Present : Nick Chapman (chair), Tim Hancox, Merle Hancox, Yvonne Chapman, Jeremy Lawrence, Tony Cramp, Jim Hamilton, Louise Hamilton, Michael Owens and Sally Lawrence (minutes)

1.0 Apologies

None.

2.0 Declaration of Interest

As previously declared (Meeting 5: 21st August 2017).

3.0 Approval of Minutes : Meeting 7 : Monday 16th October 2017

The minutes were approved by the steering group and signed by the chair.

4.0 Finance

No changes since previous meeting.

5.0 Correspondence / Communications

A response from Steph Kitto (Hereford Council) has been received regarding settlement boundaries and number of houses. It was confirmed that we have 12 houses left to be allocated until 2031. A response to the boundaries question prompted a further clarification which has yet to be received.

6.0 Review and Edit NDP Issues and Options Document V2

The document was reviewed. Minor corrections or additions were debated and noted on a master copy.

The main issue remained the settlement boundaries and whether we wanted a 'close' or 'wider' boundary. It was noted that a smaller area could change the characteristic of the settlement and a wider boundary would result in having to include more policies in the NDP document. After discussion it was agreed, for the time being, that a tighter boundary would be marked but we would expect this to change as the project progresses into the Issues and Options consultation and the call for sites stages.

Nick will arrange to edit and amend the document as necessary. This would then be circulated to steering group members for any further comments.

For the consultation it was suggested that the questions would be pulled into a separate document with a covering letter which would be circulated to all residents explaining that the document was on the Allensmore Parish Website with a small number of hard copies available to borrow for those with no or poor internet. A consultation event would be held at the hall towards the end of the consultation time where hard copies and questionnaires would be available.

7.0 Items for Next Agenda

Final review and approval of Issues and Options Document. Arrangements for the printing and distribution of the document. Dates for the consultation period. Time and place of the Consultation Event. Confirm change of date for January meeting to Thursday 11th January 2018.

8.0 Next Meeting : Monday 18th December 2017, 8pm at Pateshall Hall

Allensmore NDP Steering Group Meeting 8 Minutes

20th November 2017

Signedas a true record by Nick Chapman (Chairman)

Dated: 18th December 2017