

# ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,  
HR2 9NE

Telephone – 01981 250860

To Members of the Council

16<sup>th</sup> May 2017

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on Thursday 25th May 2017 from 7.30pm in the Allensmore Village Hall, for the purpose of transacting the following business.

A M Wright (Clerk to the Council)

## AGENDA

### Part One Annual Parish Meeting

1. Open Session with parishioners
2. Annual Report on behalf of the Parish Council

### Part Two Annual Meeting of the Parish Council

3. Election of Chair, acceptance of office and signing of forms
4. Election of Vice Chair, acceptance of office and signing of forms
5. Election of Parish Council Officers
6. Apologies for absence
7. To note Declarations of Interest
8. Brief Verbal Reports (8.1) Ward Councillor (8.2) Locality Steward (8.3) Lengthsman Co-ordinator (8.4) Local Policing Team
9. To Approve Minutes of Meeting held on 23<sup>rd</sup> March 2017.
10. Clerk's Update and correspondence
11. Update regarding broad band
12. Finance.
  - (12.1) to approve list of payments (separate list)
  - (12.2) to note bank balance
  - (12.3) to confirm and adopt internal audit plan and end of year accounts
  - (12.4) to discuss possible adoption of Cobhall Phone Kiosk
13. Planning. To review any planning matters
14. Appointment of new Footpath Officer
15. Drainage and related matters - update
16. Village Matters
17. Neighbourhood Plan – update and request for event and printing funds
18. Items for next Agenda
19. Date of next meeting is confirmed as 27<sup>th</sup> July 2017

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item

20. To discuss Clerk's annual increment from 1/1/17 and implementation of NJC pay Award from 1/4/17.

**Signed:** ..... **A M Wright (Clerk to the Council)**