

## **Minutes of Allensmore Parish Council Meeting held on 24<sup>th</sup> January 2019 at 8.00pm at Allensmore Village Hall**

**Present:** Cllrs Jeremy Lawrence, S Lawrence, S Williams, C Watkinson (Vice Chair) and T Cramp (Chair)

**In attendance:** Mrs A Wright (Clerk), PCSO Christina and 5 members of the public.

### **1. Introduction and welcome by the Chairman**

The Chair of the Parish Council, Cllr Tony Cramp, welcomed everyone to the meeting.

### **2. Apologies for Absence**

There were apologies received from Cllrs Jim Lawrence and Derek Cooke plus Ward Cllr Jon Johnson

### **3. Declarations of Interest**

There were no declarations of interest.

### **4. Open Session**

There was an update on the issues with the lane to Hollyhouse Farm. The condition of the road had been registered and some patching would be carried out. A resident described an incident in the lane where a van and police car had gone up the lane and a recovery truck had to retrieve the police car which had suffered punctures on the lane's broken surface.

The broken bridge crossing was being sorted for repair (Footpath Officer Report).  
Cycle racks were being fitted at the instigation of the Village Hall.

The Open Session closed at 8.21 pm.

### **5. Brief Verbal Reports:**

**5.1 Local Policing Team:** Bulletin Updates had been circulated.

PCSO Christina was in attendance and updated regarding local issues. The previous problems of speeding had led to a personal visit to the offender. There had been reports of speeding past the Butts area and the residents were asked to keep a log and phone in any numbers to 101. If the problem persists it may be possible to involve the Safer Roads Partnership and a camera truck can be used on B roads with a 60 mph limit. The PCSO is always willing to come and talk to residents about matters such as internet safety and cold callers.

The PCSO left at 8.13 pm.

**5.2 Lengthsman Co-ordinator:** Cllr Lawrence advised that he had met with the Locality Steward regarding the overhanging branches at the Web tree and issues of visibility, also at the crossing point. There were some works for the Lengthsman to carry out in terms of digging grips and clearing flooding black-spots.

**5.3 Ward Councillor:** Ward Cllr Jon Johnson had sent his apologies.

#### **5.4 Locality Steward**

The Locality Steward had kept members informed via bulletins.

**5.5 Footpath Officer –** The Footpath Officer Cllr Steve Williams advised that the Lengthsman would install three gates (in stock) one at Mawfields and two at Cobhall Court Farm. A 3.6 metre ditch crossing was also required and details of the location would be supplied to the Lengthsman for a quotation to fit this. The Clerk would order the materials from Balfour Beatty. Also needed was one wooden pedestrian gate for path AN6 and this would also be ordered and a price to fit it obtained.

### **6. To approve minutes of the Parish Council Meeting held on 22<sup>nd</sup> November 2018.**

**Resolved:** - The Minutes of the Parish Council Meeting, held on 22<sup>nd</sup> November 2018, were approved by the Council and then signed by the Chairman

### **7. Clerk Update and Correspondence**

The Clerk updated the Meeting regarding correspondence received. Planning and road issues were highlighted. It was resolved that the HALC subscription would not be renewed for 2019 – 2020. This decision was proposed by Cllr Cramp and seconded by Cllr Watkinson. Carried.

### **8. Neighbourhood Plan – update**

8.1) Update on progress and Preferred Options Document

The Chair of the Neighbourhood Plan Steering Group, Nick Chapman, updated the Meeting as follows:

***Allensmore Neighbourhood Development Plan***

***Report for Parish Council 24<sup>th</sup> January 2019***

### **Steering Group and meetings**

*Since the last Parish Council meeting, we have had one meeting of the Steering Group on 17<sup>th</sup> December 2018.*

*No changes to the Steering Group.*

### **Finance**

*Printing costs for the public consultation: 12 copies of the preferred options document and 400 copies of the questionnaire, £142.09 + £6.45 VAT = £148.54.*

*Meeting room hire for Steering Group meeting and public consultation.*

*All costs to be met from the Locality Grant.*

### **NDP Preferred Options document**

*The final version of the NDP Preferred Options document was completed and ratified at the Steering Group meeting on December 17<sup>th</sup> 2018. The Parish Council gave approval via email on 7<sup>th</sup> January 2019.*

*A public consultation was organised on the Preferred Options document which closes on 31<sup>st</sup> January 2019. The consultation was publicised by:*

- *Village email and NDP electronic circulation lists*
- *Notices at key road junctions*
- *Notices and consultation documents in usual village focal points such as the church, village hall, telephone kiosk library, bus stop*
- *Explanatory notes from the chair of the steering group on questionnaires that were delivered to every household in the designated area*
- *An open session was organised in the village hall on 21st January 2019 from 7-9 p.m. at which residents could look at a display of the First Draft Plan and talk to NDP steering group members about it. Also on display were the proposed non-planning actions for the Parish Council as well as Allensmore history items.*

*Comments were invited on each of the draft policies at the drop in event and via the questionnaires. Comments will be analysed after the consultation ends and will be discussed in more detail at the next Steering Group meeting on 18<sup>th</sup> February 2019.*

*40 people attended the drop-in event – responses on the day were generally very positive.*

### **Next meetings**

*The next steering group meetings are scheduled for 18<sup>th</sup> February 2019 and 18<sup>th</sup> March 2019.*

*Nick Chapman, 24<sup>th</sup> January 2019*

## **9. Finance**

(9.1) **Resolved:** The following list of payments were approved, prop by Cllr J Lawrence and sec Cllr Steve Williams:

Mrs A Wright (salary £379.36, mileage £6.53)	£385.89
Tax due on salary payment (Payable to HMRC only)	£94.86
Kirkwells (NDP)	£600.00
PIP Printing (NDP)	£148.54
T Griffiths (Lengthsman TGC0608)	£436.80
<b>Total</b>	<b>£1666.09</b>

(9.2) **Resolved:** The bank balance was noted at £10847.74.

(9.3) To approve Footpath works quote and purchasing  
The footpath works as detailed in the Footpath Officer's Report were agreed.

(9.4) Consideration of donation to Dore Community Transport

It was resolved that a donation of £100.00 should be made to Dore Community Transport. Proposed by Cllr Williams and seconded by Cllr Watkinson. It was noted that drivers to volunteer to drive for Dore are always needed.

## **10. Planning**

There had been no new applications advised.

## **11. Update on parish drainage, pipe work and flooding issues**

There had been a site meeting with representatives of Balfour Beatty regarding Goose Pool. This location would be kept under surveillance.

## **12. Village Matters**

Graffiti had been sprayed on the bus shelter at Winnal. The Clerk would make enquiries regarding this cleaned up.

## **13. Items for next Agenda**

All the usual items would be on the Agenda and to include NDP etc.

**14. Confirmation of date of next Meeting**

The next Ordinary Meeting of the Parish Council would be held on Thursday 21<sup>st</sup> March 2019 at the Allensmore Village Hall, from 8.00pm.

The Meeting closed at 9.05 pm

Allensmore Parish Council Meeting

24<sup>th</sup> January 2019

Signed .....as a true record by Councillor (Chairman)

Dated: - 21<sup>st</sup> March 2019

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website. [www.allensmore.org.uk](http://www.allensmore.org.uk)