

# ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,  
HR2 9NE

Telephone – 01981 250860

To Members of the Council

18<sup>th</sup> May 2016

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on Thursday 26<sup>th</sup> May 2015 from 7.30pm in the Allensmore Village Hall, for the purpose of transacting the following business.

A M Wright (Clerk to the Council)

## AGENDA

### Part One Annual Parish Meeting

1. Open Session with parishioners and presentation on Neighbourhood Plan
2. Annual Report on behalf of the Parish Council

### Part Two Annual Meeting of the Parish Council

3. Co-option of councillors, Election of Chair, acceptance of office and signing of forms
4. Election of Vice Chair, acceptance of office and signing of forms
5. Election of Parish Council Officers
6. Apologies for absence
7. To note Declarations of Interest
8. Brief Verbal Reports (8.1) Ward Councillor (8.2) Locality Steward (8.3) Footpath Officer (8.4) Lengthsman Co-ordinator (8.5) Local Policing Team
9. To Approve Minutes of Meeting held on 24<sup>th</sup> March 2016.
10. Clerk's Update and correspondence
11. Update regarding broad band and options available
12. Finance.
  - (12.1) to approve list of payments (separate list)
  - (12.2) to note bank balance
  - (12.3) to confirm and adopt internal audit and end of year accounts
  - (12.4) to discuss and adopt the General Power of Competence (GPOC)
13. Planning. To review any planning matters
14. Drainage and related matters update
15. Village Matters
16. Neighbourhood Plan – way forward
17. Items for next Agenda
18. Date of next meeting is confirmed as 28<sup>th</sup> July 2016

**Signed:** ..... **A M Wright (Clerk to the Council)**