

Allensmore Neighbourhood Development Plan

Report for Parish Council 28th September 2017

Steering Group and meetings

Since the last Parish Council meeting we have had two meetings of the Steering Group, on 21st August and 18th September. We were joined at the both meetings by two local residents. We have not had any change in personnel. The August meeting was attended by our Hereford Council Neighbourhood Planning Officer Stephanie Kitto who was complimentary and made encouraging comments about the start we had made. The September meeting was attended by Louise Kirkup from our consultants Kirkwells who have now been formally appointed. Louise gave us a good steer for the next phase.

Launch Event

The launch event took place on 29th July. We had 64 visitors through the event which went very well. People seemed pleased to be able to discuss what was being planned and were then generally happier with the concept of the NDP. Various information was presented and opinions were gathered from attendees. A history section was displayed which proved very popular.

Finance

The grant application for £5250 has been approved for the period 18th September until 18th March 2018 and the money has been received. We've had the first invoice from Kirkwells for the work done so far.

Declarations of Interest

The Declaration of Interest procedure has now been resolved. Everyone on the Steering Group was happy to fill in the Hereford Council forms. Sally published a summary in the minutes and we now just require members to declare any changes at the start of our meetings and particular interests if we discuss individual sites. The forms will be held in the NDP file retained by Sally.

Next Stage

We are now working on the first draft of the Issues and Options document, which takes into account all the comments received, plus various descriptive statements of Allensmore done by Steering Group members and a lot of data pulled together by Louise from Kirkwells. Louise is writing the document and is planning to have a draft document back to us for discussion in a couple of weeks. We are planning to make the document public and have a three week consultation period and a community event towards the end of November.

The parish council would need to approve the consultation document prior to publishing but as this would be between meetings, it was suggested that we circulate the document to the parish councillors for any comments and the steering group given delegated powers to approve. **Action** for Parish Council to agree to this approach.

Nick Chapman, 28th September 2017