

Minutes of Allensmore Parish Council Meeting held on 19th September 2019 at 8.00pm at Allensmore Village Hall

Present: Cllrs J Evans, S Williams, S Lawrence, J Lawrence, C Watkinson (Vice Chair) and T Cramp (Chair)

In attendance: Mrs A Wright (Clerk), Ward Cllr Christy Bolderson and 3 members of the public.

1. Introduction and welcome by the Chairman

The Chair of the Parish Council, Cllr Tony Cramp, welcomed everyone to the meeting.

2. Apologies for Absence

There were apologies received from Cllr Derek Cooke

3. Declarations of Interest

There were no declarations of interest.

4. Open Session

There were no matters raised.

The Open Session closed at 8.01 pm.

5. Brief Verbal Reports:

5.1 Local Policing Team: Bulletin updates had been circulated.

5.2 Lengthsman Co-ordinator: no further update

5.3 Ward Councillor: Ward Cllr Christy Bolderson gave an overview of her report and activities at Herefordshire Council. There would be a further Parish Summit on 20/09/19 at the Shire Hall commencing 5.30 with stalls and topics of interest.

The pause and review of the road building projects had been called in by the Scrutiny Committee and further decisions would be forthcoming, following the review.

Planning applications and broadband were being followed up and the Ward Cllr had attended a meeting with the Traffic Management Advisor of the Safer Roads Team, for West Mercia Police, regarding road safety.

5.4 Locality Steward

The Locality Steward had kept members informed via bulletins.

5.5 **Footpath Officer** – The Footpath Officer Cllr Steve Williams advised that one blocked footpath had been cleared - via the landowner.

6. To approve Minutes of the Parish Council Meeting held on 25th July 2019.

Resolved: - The Minutes of the Parish Council Meeting, held on 25th July 2019, were approved by the Council and then signed by the Chairman

7. Clerk Update and Correspondence

The Clerk updated the Meeting regarding correspondence received. This included:

- Review of Polling Districts, Polling Places and Polling Stations – 2019
- Invitation to the Parish Council Summit on 20 September 2019
- Hereford Transport Package and South Wye Transport Package decision
- 2020/21 Parish Precepts
- ROAD CLOSURES - AUGUST/SEPTEMBER 2019
- Armed Forces Veteran Survey

8. Neighbourhood Plan – update

8.1) Update on progress and sites

The Chair of the Neighbourhood Plan Steering Group, Nick Chapman, updated the Meeting as follows:

Allensmore Neighbourhood Development Plan

Report for Parish Council 19th September 2019

"Steering Group and meetings

Since the last Parish Council meeting, we have had one meeting of the Steering Group on 19th August 2019. No members of the public were present. The planned September meeting was cancelled due to no matters arising to discuss.

No changes to the Steering Group.

Finance

We are within the overall budget.

NDP Regulation 16 Consultation

As reported at the last Parish Council meeting on 25th July 2019, several minor changes were incorporated into the draft NDP following the Regulation 14 consultation and the Plan was ratified at the last Steering Group meeting on 19th August. The Plan and

associated documents were submitted to the Parish Council clerk on 22nd August 2019 for distribution to the Parish Council in order to seek approval for submission to Herefordshire Council under Regulation 15 of the **Town and Country Planning, England, Neighbourhood Planning (General) Regulations 2012** for the Regulation 16 Consultation, examination and referendum.

The Parish Council is therefore asked to formally approve the following previously circulated documents:

1. The Allensmore Neighbourhood Development Plan
2. Consultation Statement
3. Conditions Statement

Upon approval, the documents will be prepared for submission (adding approval status and removing the highlighting that indicates recent changes) before passing to the clerk to formally submit to Herefordshire Council.

The process is then out of our hands and Herefordshire Council are expected to proceed as follows:

- Regulation 16 consultation: a further 6 weeks consultation
- Invite applications from examiners on the national panel
- Appoint an examiner and submit Allensmore's plan for examination
- Make any changes the examiner requires
- Organise a referendum for residents of the Allensmore designated area.

Nick Chapman, 19th September 2019

The Parish Council had seen the circulated paperwork including the Allensmore NDP, Consultation Statement and Conditions Statement. The papers were commended for approval by Cllr Cramp, seconded by Cllr Williams and approved unanimously. The papers would be submitted to Herefordshire Council. Thanks were recorded to the Steering Group Chair for all of his work to get the plan to the stage of submission.

9. Finance

(9.1) **Resolved:** The following list of payments were approved, prop by Cllr Steve Williams and sec Cllr Jeremy Lawrence:

Kirkwells (NDP)	£720.00
Kirkwells (NDP)	£960.00
Mrs A Wright (salary paid in accordance with contract)	
Tax due on salary payment (Payable to HMRC only)	£99.20

(9.2) **Resolved:** The bank balance was noted at £8384.28.

(9.3) to consider adoption of new Financial Regulations 2019 as circulated

The Parish Council resolved to adopt the 2019 Financial Regulations and a dated copy would go on the website.

10. Planning

There had been two new applications advised for discussion at the meeting:

APPLICATION NO & SITE ADDRESS: Planning Consultation - 192969 - Bowling Green Farm, Clehonger, Herefordshire, HR2 9SJ

DESCRIPTION: Site for poultry managers dwelling.

GRID REF: OS 346275, 237195

APPLICATION TYPE: Outline

The Parish Council discussed the proposal for a dwelling in application 192969 and resolved to comment that there were no objections.

APPLICATION NO & SITE ADDRESS: Planning Consultation - 192971 - The Old Forge, Thrupton, Hereford, Herefordshire HR2 9BD

DESCRIPTION: Existing wooden single glazed windows to be replaced with double glazed wooden windows, front and back door to be replaced with a similar. Ground floor to be removed and replaced with insulated concrete floor throughout.

GRID REF: OS 343935, 234797

APPLICATION TYPE: Listed Building Consent

The Allensmore Parish Council has discussed the planning application 192971 and had no objections to the granting of Listed Building Consent for the purposes as requested.

Since the previous meeting in July, responses had been submitted for four applications as follows:

192757 – Balaclava - PC had submitted an objection with reasons

192856 – Traphouse - PC had submitted an objection with reasons

183792 – Bramble Cottage - PC had reiterated previous concerns

190650 – Land at Church Road - PC had reiterated previous concerns

11. Update on parish drainage, pipe work and flooding issues

No further update

12. Village Matters

12.1) Accident risk on the Road A465 – update

Correspondence had been received regarding accidents in the vicinity of Locks Garage. There had been a request for a roundabout to be considered. This suggestion would be referred for consideration. Improvements were being requested for the B4348.

The Traffic Management Advisor of the Safer Roads Team for West Mercia Police was in liaison with the Road Safety Group and the Clerk had contacted him regarding speed monitoring and the roundabout suggestion.

Visibility issues, caused by overgrowth of trees, in the area near West Saxon House were highlighted and would be referred to the Locality Steward.

12.2) Consideration of possible defibrillator provision

There was a discussion about defibrillator provision at the village hall. The cost, upkeep, activation area and training would all need to be considered. The Clerk would approach a contact that may be able to help with training in the use of the defibrillator and CPR.

The History Group would be having a further evening on 27/09/19 in the Village Hall from 7.00 to 9.00 pm.

12.3) Consideration of additional road signage

The three signs as previously requested had been installed. The Chair would look at the issues around the lay-by signage on the A465.

13. Items for next Agenda

All the usual items would be on the Agenda and to include precept 2020 – 2021 request.

14. Confirmation of date of next Meeting

The next Ordinary Meeting of the Parish Council would be held on Thursday 28th November 2019 at the Allensmore Village Hall, from 8.00pm.

The Meeting closed at 9.05 pm

Allensmore Parish Council Meeting

19th September 2019

Signedas a true record by Councillor (Chairman)

Dated: - 28th November 2019

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website. www.allensmore.org.uk