

Minutes of Allensmore Parish Council Meeting held on 21st July 2020 online via Zoom Platform during the Covid 19 Pandemic from 7.30pm

Present on Zoom: Cllrs J Evans, S Lawrence, C Watkinson (Vice Chair) T Cramp (Chair) and Cllr S Williams

In attendance: Mrs A Wright (Clerk), Ward Cllr Christy Bolderson, and 3 members of the public.

1. Introduction and welcome by the Chairman

The Chair of the Parish Council, Cllr Tony Cramp, welcomed everyone to the online meeting.

2. Apologies for Absence

There were apologies received from Cllr D Cooke and Cllr J Lawrence.

3. Declarations of Interest

There were no declarations of interest.

4. Open Session

No items were raised.

5. Brief Verbal Reports:

5.1 Local Policing Team: Bulletin updates had been circulated.
Hereford Newsletter and free SmartWater cycle kits
Rural & Business Crime Newsletter – June

5.2 Lengthsman Co-ordinator: Cllr J Lawrence had sent his apologies.

5.3 Ward Councillor: Ward Cllr Christy Bolderson gave an update.

The Ward Cllr updated the Meeting about the recent full council meeting held online. Fifty one members were in attendance and officers had been on call.

A Tree Strategy was to be expedited. Other counties were engaged in planting many trees.

The Ward Cllr updated regarding a break out of Covid 19 at a Herefordshire fruit farm. Libraries had started to open with a "Click and Collect" service. Green sacks for rubbish disposal were also now available through the Library Click and Collect service.

5.4 **Locality Steward**

The Locality Steward had kept members informed via bulletins.

5.5 Footpath Officer – The Footpath Officer Cllr Steve Williams advised that he had applied for some new gates and had received a quotation from Balfour Beatty for three gates plus delivery of £1900.08. The Lengthsman would be asked for a price for the gates and installation. There was an aim to make a walkable loop walk round Allensmore and Clehonger. Path AN26 from Gardiners Oak would be tidied up. The Locality Steward had looked at a “dangerous” tree overhanging footpath AN12 and this was going to be surveyed.

6. To approve Minutes of the Parish Council Meeting held on 13th March 2020.

Resolved: - The Minutes of the Parish Council Meeting, held on 13th March 2020, were approved by the Council

7. Clerk Update and Correspondence

The Clerk updated the Meeting regarding correspondence received. This included:

- Reminder survey to inform planning for future support to community groups
- Affordable Housing in Herefordshire - We would like to hear your views
- Covid Reopening.19.June.2020
- DISCRETIONARY GRANT - EMAIL TO BUSINESSES, for your information
- Letter of thanks from HM Lord-Lieutenant
- Survey to inform planning for future support to community groups
- Emergency Active Travel Measures in Hereford

Village Hall

It was noted that the Village (Pateshall) Hall would be re-opening but take up for hirers may not be immediate.

8. Neighbourhood Plan – update on progression/examination

8.1) Update on progression was given by a representative of the Steering Group: Resolution had been made to the plan following the first draft of the examiners report. A boundary change request had come back unchanged and the decision had been take to accept the examiners report and move on. The final edit version of the NDP would go forward for a referendum at earliest May 2021 due to Covid restrictions. There would be communications sent out to keep people updated and the idea alive. It was hoped that the NDP would now hold weight in planning decisions taken for the parish.

This question on NDP material weigh, land supply and the Core Strategy would be posed at the forthcoming parish summit.

9. Finance

(9.1) **Resolved:** The following list of payments were approved, prop by Cllr S Williams and sec Cllr T Cramp:

Mrs A Wright (salary paid in accordance with contract)	
Tax due on salary payment (Payable to HMRC only)	£96.40
Herefordshire Council (Elections recharge May 2019)	£88.87

(9.2) **Resolved:** The bank balance was noted at £8991.23.

(9.3) To sign and approve Annual Governance Statement 2019 – 2020

The Annual Governance Statement for 2019 – 2020 was approved by the Parish Council and signed by the Chair and Clerk as appropriate.

(9.4) To sign and approve Accounting Statement 2019 – 2020

The Accounting Statement for 2019 – 2020 and Exemption Certificate were approved by the Parish Council and signed by the Chair and Clerk as appropriate.

Accounting papers would be sent to the Auditor as required and displayed on the website.

Bank Statements

Bank statements had stopped coming through to the Clerk. Contact with the bank via telephone had proved difficult, due to staffing problems caused by Covid 19. Cllr Watkinson kindly agreed to visit the bank to try to resolve the issue.

10. Planning

There were applications advised for discussion at the meeting:

APPLICATION NO & SITE ADDRESS: Planning Consultation - 201685 - Cobhall Court, Allensmore, Herefordshire,

DESCRIPTION: Change of use from stable to B1(a) business - offices (retrospective).

GRID REF: OS 345082, 235966

APPLICATION TYPE: Planning Permission

The Parish Council discussed the proposal in consultation number 201685 and resolved that there were no objections.

APPLICATION NO & SITE ADDRESS: Planning Consultation - 201943 - Maycroft House, Winnal, Hereford, Herefordshire HR2 9BS

DESCRIPTION: Proposed two storey extension

GRID REF: OS 345494, 234904

APPLICATION TYPE: Planning Permission

The Parish Council discussed the proposal in consultation number 201943 and resolved that there were no objections.

11. Update on parish drainage, pipe work and flooding issues including possible grant funding of drainage works

Balfour Beatty operatives were engaged with works regarding flooding at Alma Cottage corner.

Cllr Evans had undertaken a survey of the ditches and pipes locally. It was suggested that a group should get together to clear as much as possible before the winter. The Lengthsman would be asked to look at the pipe by Murrayfield. A company (Wye Water) would also be coming out to look at the drainage issues to identify the problems. The PC would be seeking to assess the areas requiring attention and compile an application to obtain grant funding to finance the required remedial works. A technical report may give a better chance of success with obtaining assistance. The collapse of a ditch on Cobhall Common, allegedly due to heavy equipment, would be investigated and Cllr J Lawrence would be asked to contact the relevant landowner.

12. Village Matters

12.1) Consideration of "Smart Water" property marking system

Progression of the idea had "stalled". Following an initial survey, consideration needed to be given as to whether the PC would invest in the system for private properties. An e mail had been circulated but there had been very few replies. Consideration would be given to a wider spectrum ballot or leaflet drop to determine possible take-up. Distribution of other information was already taking place via the Covid Help Group (delivery help?). Evidence for a decision would be presented at the September PC Meeting.

12.2) Defibrillator update

The defibrillator was up and running at Locks Garage. Thanks were recorded to the owner of Locks for all co-operation and assistance. The model has an open cabinet. Consideration would be given as to whether an additional defibrillator should be placed at another location to improve coverage further.

Local Speeding issues

Concerns about speeding through Allensmore coming via Thrupton and from the A465 towards Kingstone had been raised by a resident. The issue would be referred to the Traffic Safety Management Advisor with a request for a stepping up an approach to speed limit enforcement. "Community Concern" signage warning of speed enforcement monitoring may be a deterrent. SLOW DOWN signs for affixing to wheelie bins etc. would be passed to Cllr Williams by the Clerk.

13. Items for next Agenda

All the usual items would be on the Agenda and to include broadband update and drainage

14. Confirmation of date of next Meeting

The next Meeting of the Parish Council would be held on 17th September with venue or Zoom to be confirmed.

The Meeting closed at 8.55 pm

Allensmore Parish Council Meeting

21st July 2020

Signedas a true record by Councillor (Chairman)

Dated: - 17th September 2020

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website. www.allensmore.org.uk