

ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,
HR2 9NE

Telephone – 01981 250860

To Members of the Council

7th May 2019

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on **Tuesday 14th May 2019** from 8.00pm in the Allensmore Village Hall, for the purpose of transacting the following business.

A M Wright (Clerk to the Council)

AGENDA

Part One Annual Parish Meeting

1. Open Session with parishioners
2. Annual Report on behalf of the Parish Council

Part Two Annual Meeting of the Parish Council

3. Election of Chair, acceptance of office and signing of forms
4. Election of Vice Chair, acceptance of office and signing of forms
5. Election of Parish Council Officers
6. Apologies for absence
7. To note Declarations of Interest
8. Brief Verbal Reports (8.1) Ward Councillor (8.2) Locality Steward (8.3) Lengthsman Co-ordinator (8.4) Local Policing Team
9. To Approve Minutes of Meeting held on 21st March 2019.
10. Clerk's Update and correspondence
11. To approve draft Neighbourhood Plan progression to Regulation 14
12. Finance and Policies.
 - (12.1) to approve list of payments (separate list)
 - (12.2) to note bank balance
 - (12.3) To sign Exemption Certificate for accounts 2018 - 2019
 - (12.4) To sign and approve Annual Governance Statement 2018 - 2019
 - (12.5) To sign and approve Accounting Statement 2018 - 2019
 - (12.6) To adopt Code of Conduct 2019 (circulated)
13. Planning. To review any planning matters
14. Appointment of Footpath Officer
15. Drainage and related matters - update
16. Village Matters
17. Neighbourhood Plan – update
18. Items for next Agenda
19. Date of next meeting is confirmed as 25th July 2019

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item

20. To discuss implementation of NJC pay Award and increment for Clerk from 1/4/19.

Signed: A M Wright (Clerk to the Council)