

ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,
HR2 9NE

Telephone – 01981 250860

To Members of the Council

18th May 2015

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on Thursday 28th May 2015 from 7.30pm in the Allensmore Village Hall, for the purpose of transacting the following business.

A M Wright (Clerk to the Council)

AGENDA

Part One Annual Parish Meeting

1. Open Session with parishioners
2. Annual Report on behalf of the Parish Council

Part Two Annual Meeting of the Parish Council

3. Co-option of councillors, Election of Chair, acceptance of office and signing of forms
4. Election of Vice Chair, acceptance of office and signing of forms
5. Election of Parish Council Officers and acceptance of Code of Conduct
6. Apologies for absence
7. To note Declarations of Interest
8. Brief Verbal Reports (8.1) Local Policing Team, (8.2) Footpath Officer
8.3) Lengthsman Co-ordinator
9. To Approve Minutes of Meeting held on 26th March 2015.
10. Clerk's Update on Action Items
11. To note Correspondence
12. Finance.
(12.1) to approve list of payments (separate list)
(12.2) to note bank balance
(12.3) To confirm internal auditor and accounts
(12.4) To delegate approval of end of year accounts re deadline before next Parish Council Meeting
13. Planning. To review any planning matters including Southern Link Road
14. Ward Councillor's Report
15. Village Matters, including drainage and pipes and Notice Board by Hall
16. Items for next Agenda
17. Date of next meeting is confirmed as 30th July 2015

Signed: **A M Wright (Clerk to the Council)**