

Allensmore Parish Council

Neighbourhood Development Plan Steering Group

Meeting 16, Monday 20th August 2018 8pm

Held at Pateshall Hall, Allensmore

MINUTES

Steering Group Members : Nick Chapman (chair), Yvonne Chapman, Tim Hancox, Merle Hancox, Tony Cramp, Michael Owens, Jeremy Lawrence and Sally Lawrence (minutes).

Members of the Public : 1

1.0 Apologies

None. It was noted that Jim and Louise Hamilton had tendered their resignation from the group due to other commitments.

2.0 Declaration of Interest

As previously declared (Meeting 5: 21st August 2017). Jeremy and Michael have also declared that they submitted sites during the call for sites process (Meeting 13: 16th April 2018).

3.0 Open Session

No comments were received.

4.0 Approval of Minutes : Meeting 15 : Monday 16th July 2018

The minutes were approved by the steering group and signed by the chair although it is noted that the £5 for the hall is an expense that has not been paid yet as invoiced annually.

5.0 Finance

There are no changes although another £5 will be charged for hall hire last month.

6.0 Call for Sites and Site Assessment Progress Update

AECOM visited the area last Wednesday and their report will be due in 2-3 weeks. Tony and Nick met with the assessors to provide background information and check information provided for the sites and area. They were very pleased with the map that Nick had provided. Water issues were raised and it was explained that the Environment Agency maps for the area are reasonably accurate. They had a questionnaire to fill out for each site and took photos. Nick escorted for the morning and then left them for the afternoon. Scores will be produced for each site and a summary. For a couple of sites they have asked for photos to be forwarded as they could not access the sites - Nick to arrange with the owners.

It was suggested that we read the appeal paperwork for 'Land southwest of the Butts' as there are issues we may need to consider for the NDP.

Nick would seek advice from Steph (Hereford Council) and Louise (Consultants) on how to proceed with the draft report from AECOM and for their input into the policies section and settlement boundaries.

It was agreed we would have a working party on 12th September 2018 at 7.30pm to assess the draft report before the next public meeting.

7.0 Preferred Options Document

Nick has edited to include adjustments and corrections from the last meeting.

8.0 Correspondence / Communications

Michael reported that the trigger for affordable housing in a development is 10. From the questionnaire we felt that people were after 'smaller' housing as much as affordable.

Nick had contacted site owners to inform them of AECOM visit.

Jim and Louise Hamilton emailed the chairman their formal resignation from the group with immediate effect due to other commitments.

9.0 Items for Next Agenda

As normal.

10.0 Next Meeting : Monday 17th September 2018

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Signedas a true record by Nick Chapman (Chairman)

Dated : 15th October 2018