

# ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,  
HR2 9NE

Telephone – 01981 250860

To Members of the Council

14<sup>th</sup> May 2021

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on **Thursday 20th May 2021** from 7.30pm in the Allensmore Village Hall, for the purpose of transacting the following business.

There will also be an online Zoom Link for access to the PC Meeting (please see the bottom of the Agenda for links). This is due to limited capacity in the Hall due to Covid 19 Regulations.

**IMPORTANT** Please note: Covid 19 Virus Pandemic precautions will apply. If attending, please wear a face mask and be prepared to sanitise your hands upon entry to the Hall. You will be required to observe social distancing for the duration of the proceedings. The Meeting will be held outside in the open air - if the conditions are suitable. You may wish to bring your own portable chair for sitting outside.

A M Wright (Clerk to the Council)

## AGENDA

### Part One Annual Parish Meeting

1. Open Session with parishioners

### Part Two Annual Meeting of the Parish Council

2. Election of Chair, acceptance of office and signing of forms
3. Election of Vice Chair, acceptance of office and signing of forms
4. Election of Parish Council Officers (Footpath Officer)
5. Apologies for absence
6. To note Declarations of Interest
7. Brief Verbal Reports (7.1) Ward Councillor
8. To Approve Minutes of Meeting held on 18<sup>th</sup> March 2021.
9. To receive any correspondence and Information Update
10. Finance and Policies.
  - (10.1) to approve list of payments (separate list)
  - (10.2) to note bank balance
  - (10.3) To sign Exemption Certificate for accounts 2020 - 2021
  - (10.4) To sign and approve Annual Governance Statement 2020 - 2021
  - (10.5) To sign and approve Accounting Statement 2020 - 2021
11. Planning. To review any planning matters (including NDP outcome)
12. Drainage and related matters - update
13. Village Matters (brief action points)
14. Items for next Agenda
15. Date of next meeting is confirmed as 22<sup>nd</sup> July 2021

**Signed: ..... A M Wright (Clerk to the Council)**

#### Session 1 – 7.30 to 8.10PM

<https://zoom.us/j/95448405011?pwd=VmJaR0ltRCsyMWNrMmhBeStGcFJOdz09>

Meeting ID: 954 4840 5011

Passcode: gBj6LN

#### Session 2 – 8.15 to 8.55 PM

<https://zoom.us/j/91787310481?pwd=KzVmVGNuTm51V3Q4THZxSiNwRnEvUT09>

Meeting ID: 917 8731 0481

Passcode: QZnSs3