

Minutes of Annual Parish and Annual Statutory Allensmore Parish Council Meetings held on 20th May 2021 from 7.30pm at Allensmore Village Hall and also via Zoom platform during the Covid 19 Pandemic

Part One Annual Parish Meeting (open session)

Present at the Hall: Cllrs Jeremy Lawrence, S Williams (from 7.54 pm), Y Chapman, J Evans and T Cramp (elected as Chair) plus one member of the public

In attendance on Zoom: Mrs A Wright, (Clerk), Cllr S Lawrence, Ward Cllr Christy Bolderson and two members of the public.

1. Open Session with parishioners

No matters were raised in the Annual Parish Meeting - Open Session.

Part Two Annual Meeting of the Parish Council

2. Election of Chair, acceptance of office and signing of forms

The office of Chair received one nomination and Cllr. Tony Cramp was proposed by Cllr Y. Chapman and seconded by Cllr. J. Evans. Cllr. T. Cramp accepted the Office of Chair.

3. Election of Vice-Chair, acceptance of office and signing of forms

The nomination for Vice-Chair was postponed until a future meeting.

4. Election of Parish Council Officers (incl. Footpath Officer)

The Planning Sub Committee was confirmed as comprising all members.

The Footpath Officer was confirmed as Cllr Steve Williams, nominated by Cllr J Lawrence and seconded by Cllr Cramp.

The Finance Working Group was confirmed as all Cllrs.

The Lengthsman Co-ordinator would be Cllr Jeremy Lawrence, nominated by Cllr Cramp and seconded by Cllr Evans.

5. Apologies for absence

There were apologies for absence received from the Cllr C Watkinson.

6. To note Declarations of Interest

There were two declarations of interest recorded. These were for Cllrs J Lawrence and J Evans in relation to planning consultation 210068.

7. Brief Verbal Reports:

7.1 Ward Councillor The Ward Cllr updated the meeting regarding matters relating to Herefordshire Council. Full Council Meeting for the Annual Meeting held at the Three Counties Hotel. The Newton Farm by-election had been held and there were now 53 ward councillors representing Herefordshire. The Ward Cllr mentioned the Independent Remuneration Panel. The Ward Cllr advised that she would not be supporting an allowance increase for the current year.

The new Chief Executive, Paul Walker, was taking up his role.

Covid cases in Herefordshire remained "quite low"; there had been an isolated spike of the ("Indian" now called "Delta") variant in one small group.

There were lots of consultations in progress. The Housing Strategy consultation closed on 12/06/21.

The Leisure Pool had reopened and pre-booking was required.

Attention was drawn to the Mental Health Helpline and to Dementia Action Week.

8. To approve minutes of the Meeting held on 18/03/21

Resolved: - The Minutes of the meeting, held on 18th March 2021, were approved by the Council

9. To receive any correspondence and Information Update

Talk Community Covid Update - 19/04/21

Minerals and Waste Local Plan Pre-Submission Consultation ends on 24 May 2021

High Court dismisses claim for continuation of remote meetings

The issue of dog fouling in the parish had been raised by a junior resident. Cllr Chapman had responded on behalf of the PC and a thank you letter from the resident had been received. Signage to help encourage clearing up after pets had been supplied. With thanks to Cllr Williams and Cllr Chapman.

Cllr Williams entered the Hall at 7.54 pm.

Knife Angel (Hereford) Project – tackling knife and aggressive crime through training and awareness – request for support with funding the workshops received
The decision regarding any donation towards the Knife Angel Project would be deferred to the next meeting.

10. Finance and Policies

(10.1) to approve list of payments (separate list)

Mrs A Wright - salary paid in accordance with contract	
Tax due on salary payment (Payable to HMRC only)	£101.00
BHIB Ltd (PC Insurance)	£299.68
Information Commissioner (ICO)	£40.00
N Chapman (NDP Printing)	£25.20

(10.2) to note bank balance

The bank balance was noted as £6212.98

(10.3) To sign and approve Annual Governance Statement 2020 – 2021

The Annual Governance Statement 2020 – 2021 was approved and signed

(10.4) To sign and approve Accounting Statement 2020 - 2021

The Accounting Statement 2020 – 2021 was approved and signed

(10.5) To sign and approve the Exemption Certificate 2020 – 2021

The Exemption Certificate 2020 – 2021 was approved and signed

11. Planning - to review any planning matters (including NDP outcome)

There were no new planning consultations to review at the time of the meeting.

The parish council had reviewed the following consultation and Cllrs J Lawrence and J Evans had both declared an interest:

APPLICATION NO & SITE ADDRESS: Planning Re-consultation - 210068 - Land South of Cobhall Common Lane, Cobhall Common, Hereford

DESCRIPTION: Application for variation of condition 2 following grant of planning permission (174681) - to seek approval for amended housing designs

GRID REF: OS 345598, 235401

APPLICATION TYPE: Planning Permission

The PC comments had been sent to the planning authority.

The Allensmore Neighbourhood Development Plan

The plan had been adopted at the referendum held on May 6th 2021. A clear mandate in favour of the NDP with a majority “yes” vote had been given. A big “Thank you” was recorded to all those who had worked, councillors and non-councillors, on the plan and brought it to the referendum. The plan would be a “useful and living” document and the rolling review of the plan would be on the next agenda.

12. Drainage and related matters – update

There were remnants of jetting works to be carried out by the Lengthsman. The Lengthsman had a new jetter coming to replace the one that had broken. A map had been sent of Pool Farm, as to where the water goes, and the ditch had been dug out. It was commented that Balfour Beatty had not yet completed the clearing of items that they had said they would do about twelve months previously. The matter would have to go back to the Locality Steward once Cllr J Lawrence had checked what had been confirmed.

The culvert under the road next to "Thornbrook" a job had been set up for clearing. Further drainage related works were being negotiated with the Lengthsman.

The first tranche of grant funding had been successfully reclaimed.

13. Village Matters (brief action points)

Cllr Williams advised that materials had been obtained by the Lengthsman to carry out works as identified at the last meeting on paths AN25 and AN26. There had been a complaint from Clehonger and this had been also sent to Balfour Beatty. It would be ideal to replace the stiles with self closing kissing gates but Balfour Beatty would replace with "like for like" stiles. Cllr Williams would obtain prices for gates and advise regarding this in terms of cost of gates and the fitting. Three new gates were needed to make a circular walk. Cllr Williams also advised that a solution had been found to a problem on path CH15 and the Locality Steward had been involved in meeting the landowner regarding an issue with path AN3.

Rambles would be starting up again from 1st July.

The suggestion of working with Kilpeck Council regarding speeding and traffic issues on the A465 was noted. Correspondence had been received. Cllrs Evans and Chapman would work with representatives from Kilpeck PC, as a Working Group, to help progress any suggestions. Cllr Cramp would circulate details.

Thanks were recorded for a local litter picker who had cleared the parish of lots of litter. An appropriate letter of thanks would be sent, via the Hereford Times who had published the person's story.

14. Items for next Agenda

All usual items plus NDP tracking, Knife Angel Donation and Election of Vice Chair

15. Date of next meeting

The next Ordinary Meeting of the Parish Council was confirmed as 22nd July 2021, with location to be confirmed.

The Meeting closed at 8.40pm

Allensmore Parish Council Meeting

22nd July 2021

Signedas a true record by Councillor Tony Cramp (Chairman)

Dated: - 22nd July 2021

For information about what's going on, local groups and businesses, the Church, some local history and the Parish Council, including minutes of past meetings and dates for future meetings, visit the Allensmore website.

www.allensmore.org.uk