

ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,
HR2 9NE

Telephone – 01981 250860

To Members of the Council

14th May 2024

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on **Thursday 23rd May 2024** from 7.45pm in the Allensmore Village Hall, for the purpose of transacting the following business:

A M Wright (Clerk to the Council)

AGENDA

Part One Annual Parish Meeting

1. Open Session with parishioners and to receive any reports

Part Two Annual Statutory Meeting of the Parish Council

1. Co-option of Councillor(s)
2. Election of Chair
3. Election of Vice Chair
4. Election of Parish Council Officers (Footpath Officer, Lengthsman Co-ord)
5. Apologies for absence
6. To note Declarations of Interest
7. Brief Verbal Reports (7.1) Ward Councillor
8. To Approve Minutes of Meeting held on 21st March 2024.
9. To receive any correspondence and Information Update
10. Finance and Policies.
 - (10.1) to approve list of payments (separate list)
 - (10.2) to note bank balance
 - (10.3) To sign Exemption Certificate for accounts 2023 - 2024
 - (10.4) To sign and approve Annual Governance Statement 2023 - 2024
 - (10.5) To sign and approve Accounting Statement 2023 – 2024
11. Planning. To review any planning matters
12. Drainage and related matters - update
13. Lengthsman contract update – and sign contract 2024 - 2025
14. Broadband update (if applicable)
15. Items for next Agenda
16. Date of next meeting is confirmed as 18th July 2024

Signed: **A M Wright (Clerk to the Council)**
Cllr T Cramp (Chair) re the APM

Website address: <http://allensmore.org.uk/>