

# ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,  
HR2 9NE

Telephone – 01981 250860

To Members of the Council

12<sup>th</sup> May 2025

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on **Thursday 23rd May 2024** from 7.45pm in the Allensmore Village Hall, for the purpose of transacting the following business:

A M Wright (Clerk to the Council)

## AGENDA

### Part One Annual Parish Meeting

1. Open Session with parishioners and to receive any reports

### Part Two Annual Statutory Meeting of the Parish Council

1. Co-option of Councillor
2. Election of Chair and signing of acceptance of office
3. Election of Vice Chair
4. Election of Parish Council Officers (Footpath Officer, Lengthsman Co-ord)
5. Apologies for absence
6. To note Declarations of Interest
7. Brief Verbal Reports (7.1) Ward Councillor
8. To Approve Minutes of Meeting held on 20<sup>th</sup> March 2025.
9. To receive any correspondence and Information Update
10. Finance and Policies.
  - (10.1) to approve list of payments (separate list)
  - (10.2) to note bank balance
  - (10.3) To sign Exemption Certificate for accounts 2024 - 2025
  - (10.4) To sign and approve Annual Governance Statement 2024 - 2025
  - (10.5) To sign and approve Accounting Statement 2024 – 2025
  - (10.6) To consider donation to the Kingstone Surgery Charitable Trust
11. Planning.
  - (11.1) To review any planning matters
  - (11.2) To revisit the Neighbourhood Development Plan – way forward
12. Drainage and related matters - update and decisions
13. Lengthsman – update/actions – confirm signed contract 2025 – 2026
14. Broadband update (if applicable)
15. Items for next Agenda
16. Date of next meeting is confirmed as 17<sup>th</sup> July 2025

**Signed:** ..... **A M Wright (Clerk to the Council)**  
**Cllr T Cramp (Chair) re the APM**

**Website address:** <http://allensmore.org.uk/>