

ALLENSMORE PARISH COUNCIL

Clerk to the Council – Mrs A M Wright, Longfield House, Kingstone, Herefordshire,
HR2 9NE

Telephone – 01981 250860

To Members of the Council

11th May 2026

You are hereby summonsed to attend the Annual Parish and Annual Statutory Meetings of Allensmore Parish Council which will run concurrently on **Thursday 21st May 2026** from 7.30 pm in the Allensmore Village Hall, for the purpose of transacting the business in Part Two. **Please note** that all councillors are invited to attend the Agenda Part One, as residents and not as councillors. The chair of the parish council will chair part one, if present.

A M Wright (Clerk to the Council)

AGENDA

Part One Annual Parish Meeting

1. Open Session with parishioners and to receive any reports

Part Two Annual Statutory Meeting of the Parish Council

1. Election of Chair and signing of acceptance of office
2. Election of Vice Chair
3. Election of Parish Council Officers (Footpath Officer, Lengthsman Co-ord)
4. Apologies for absence
5. To note Declarations of Interest
6. Brief Verbal Reports (6.1) Ward Councillor
7. To Approve Minutes of Meeting held on 19th March 2026.
9. To receive any correspondence and Information Update
10. Finance and Policies.
 - (10.1) to approve list of payments (separate list)
 - (10.2) to note bank balance
 - (10.3) To sign Exemption Certificate for accounts 2025 - 2026
 - (10.4) To sign and approve Annual Governance Statement 2025 - 2026
 - (10.5) To sign and approve Accounting Statement 2025 – 2026
 - (10.6) Actions regarding any website changes - Assertion 10/IT Policy
11. Planning.
 - (11.1) To review any planning matters
12. Drainage and related matters – update, actions and decisions
13. Lengthsman – update/actions
14. Broadband update (if applicable)
15. Items for next Agenda
16. Date of next meeting is confirmed as 16th July 2026

Signed: **A M Wright (Clerk to the Council)**
Cllr T Cramp (Chair) re the APM

Website address: <http://allensmore.org.uk/>